

Coffey County Library Board
May 20, 2024
6:00 p.m.
Burlington Branch Library

Board Members Present: Liz Collins, Linda True, Jane Rolf and Jeanne Haas

Others Present: Mary Davies, Kristi Graham, Monica Mader, Colleen Decker, and Bonnie Vannocker

Liz Collins called the monthly meeting of the Coffey County Library Board to order at 6:00 p.m.

Jane Rolf moved to approve the agenda as presented. Jeanne Haas seconded. The motion carried unanimously.

Introductions: None

Jane Rolf moved to approve the April 15, 2024 meeting minutes. Linda True seconded. The motion carried unanimously.

Correspondence: None

Treasurer's Report:

Citizens State Bank Warrant Checking Account:	\$ 8,534.32
Citizens State Bank Money Market Account:	\$ 634,330.27
Citizens State Bank Special Fund Checking:	\$ 181,441.95
Central National Bank Capital Improvement CD# 182D:	\$ 74,959.95

Jeanne Haas moved that the bills from the period April 15, 2024, through May 20, 2024, paid by checks #33531-33615 from the Citizens State Bank Business Checking Account for \$55,988.66, ACH bill payments from the Citizens State Bank Business Checking Account in the amount of \$2,828.90, payroll expenses electronically transferred from the Citizens State Bank Business Checking Account for \$82,088.67 and checks #3039-3053 from the Citizens State Bank Special Fund Checking Account for \$3,671.09 be approved. Linda True seconded the motion. The motion carried unanimously.

Administrator Report:

*See administrator report for more details.

Branch Reports:

*Each branch director reported highlights at their respective branches for the month

*See branch reports for more details.

Committee Reports: None

Unfinished Business:

CCL is moving forward with KanPay for electronic payments in place of PayPal. The process is slowly moving forward.

Linda True moved and Jane Rolf to revise the Annual Resolution #1 to be reworded to say:

The Coffey County Library Board hereby authorizes the Board Treasurer to execute and conduct business for continuing expenses such as payroll and other regular expenses every two weeks.

The motion carried unanimously.

Jeanne Haas moved to approve the 2025 audit contract. Jane Rolf seconded. The motion carried unanimously.

New Business:

Jeanne Haas moved to elect Liz Collins, President, Terri Martin, Vice President, Linda True, Secretary, and Jeanne Haas, Treasurer for the next year. Jane Rolf seconded. The motion carried unanimously.

Jane Rolf moved to appoint Mary Davies, Administrator, to be the Coffey County Library Fiber Board Representative for the term 7/1/24 – 6/30/25. Linda True seconded. The motion carried unanimously.

Linda True moved to approve the 2025 line item budget as presented. Jane Rolf seconded. The motion carried unanimously.

Jeanne Haas moved to enter into executive session to discuss non-elected personnel with Mary Davies present at 6:15 p.m. for 5 minutes. Jane Rolf seconded. The motion carried unanimously.

The board meeting resumed at 6:20 p.m. No action was taken.

Jeanne Haas left the meeting at 6:25 p.m.

The next meeting is June, 2024, at 6:00 p.m. at the Lebo Branch.

Jane Rolf moved to adjourn the meeting at 6:40 p.m. Linda True seconded. The motion carried unanimously.